1 **Aim**

Our service participates in the National Quality Framework (NQF). The service aims is to provide the highest quality education and care available across all areas.

The Kids’ Uni Policies and Procedures apply to Kids’ Uni North, Kids’ Uni South, South Coast Workers Child Care Centre, Kids Uni iC – Preschool, After School Care and Vacation Care (Kids’ Uni OOSH).

2 **Related Policies**

Enrolment Policy (CHI-ADM-POL-022)
Educators Orientation Policy (CHI-ADM-POL-017)

3 **Who is affected by this Policy?**

- Educators
- Families
- Child
- Management
- Visitors

4 **Implementation**

4.1 Our service participates in and values the National Quality Framework (NQF), including the National Quality Standard (NQS), the Early Years Learning Framework (EYLF) and the National Regulations – an Australian Government initiative linked to the funding of the Child Care Benefit for parents. This is conducted through the Australian Children’s Education and Care Quality Authority (ACECQA) and the state licensing department through scheduled site assessment visits and where appropriate, spontaneous visits.

4.2 The NQS provides standards of quality practices for care provided in our service as well as guidance and support from the service’s self evaluation through our Quality Improvement Plan (QIP). The system also allows educators to continually improve practices by identifying the quality aspects of care the Service is already providing and assisting the Service in developing goals for further improvement through our QIP.

4.3 **The service is required to complete and submit a comprehensive QIP when requested by regulatory authority.**

4.4 The service will ensure that all educators and management are informed about current practices and requirements in the NQF process by attending appropriate in-service/training, accessing any other publications and information about the accreditation process that may be of benefit – including those published by ACECQA.

4.5 Educators will involve parents, families and management in each stage to seek their input and views into practices and care in our service – this includes having parent input into policy reviews, parent meetings and providing updates in newsletters about the service’s current stage in the process.
5 Standards under the NQS
5.1 The seven Standards under the NQS are –
   i. Educational program and practice
   ii. Children’s health and safety
   iii. Physical environment
   iv. Educators arrangements
   v. Relationships with children
   vi. Collaborative partnerships with families and communities
   vii. Leadership and service management

6 Ratings
6.1 The Ratings are as follows –
   i. Excellent
   ii. Exceeding National Quality Standard
   iii. Meeting National Quality Standard
   iv. Working towards National Quality Standard
   v. Significant improvement required.

7 Sources
National Quality Standard
Early Years Learning Framework
Education and Care Services National Regulations 2011

8 Review
This policy will be reviewed every 2 years and the review will include Management, Employees, Families and Interested Parties.

9 Version Control Table

<table>
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<tr>
<th>Version</th>
<th>Date Released</th>
<th>Next Review</th>
<th>Approved By</th>
<th>Amendment</th>
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<td>1</td>
<td>Feb 2012</td>
<td>Feb 2013</td>
<td>Michele Fowler Manager – Kids Uni</td>
<td></td>
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<tr>
<td>2</td>
<td>Feb 2013</td>
<td>Feb 2014</td>
<td>Michele Fowler Manager – Kids Uni</td>
<td>Paragraph inserted re application of policies across all centres. Migrated into new QA format.</td>
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<td>3</td>
<td>Feb 2014</td>
<td>Sep 2016</td>
<td>Michele Fowler Manager – Kids Uni</td>
<td>Minor editorial change made in section 4.3. The review period changed to 2 years.</td>
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