Wollongong UniCentre Limited

EXPRESSIONS OF INTEREST

Wollongong UniCentre Limited, a wholly owned entity of the University of Wollongong, is seeking Expressions of Interest submissions from suitably qualified persons or organisations to provide food & beverage retail services to the campus community.

UniCentre has redeveloped its major retail and recreation precinct, the UniCentre Building 11, and there are now two retail opportunities available for commencement in February 2012.

The two food & beverage opportunities will offer the following services:

Tenancy 1 – Pizza / Pasta Bar, Main Food Court, Ground Floor
Tenancy 2 – Asian Style Food Operation, Main Food Court, Ground Floor

Introductory submissions for these exciting opportunities are to be provided to the email address listed below by C.O.B. Wednesday 7 December 2011.

A site/services familiarisation day will be held on Friday 2 December 2011. Registration to attend this familiarisation forum must be advised to the email address listed below by C.O.B. Wednesday 30 November 2011.

Please review the following Retail Tenancy Criteria documentation and address accordingly:

Please send submission and communication to:
Food & Beverage Expression of Interest - email unicentre@uow.edu.au

Retail Tenancy Submission Criteria

Tenant Selection Process

The tenant selection/negotiation process is fundamentally a four step process:

1. Initial Screening process from advertised Expression of Interest. From which a short list of proponents will be invited to continue through the process;
2. Short-listed group individually requested to submit a full proposal to UniCentre outlining the retail offer, marketing concepts, pricing regime, financial offer including capital input/rent/incentives;
3. Interview and discussion process with refined short-list of proponents;
4. Negotiating commercial arrangement, including leasing issues, with selected proponent.

Initial Screening Process

For any submission to be considered for the initial screening process for the UniCentre Retail Tenancy opportunities, the following criteria are to be responded to in writing – in part demonstrating the proponent’s capability and experience:

1. Submission via email to: unicentre@uow.edu.au by close of business on the date indicated.
2. Name of Respondent or Company Name (Directors names, identifying main contact);
3. Address of Respondent/Company;
Telephone and Email contact details of main contact;
Nominated/Preferred Tenancy Opportunity the submission for;
Business Profile and Experience – detailed experience of food & beverage operations (timeframe, location, business name, role – operator/manager/owner etc);
Capital Investment/Fit-out funding ability;
Entrepreneurial ability and marketing competence.

Submissions and any queries relating to this Expression of Interest are to be sent via email to: unicentre@uow.edu.au

Mike Gillmore
GENERAL MANAGER