2012 S4S National Leadership Conference Application

The 2012 Students 4 Students National Leadership Conference (S4S NLC) is a conference run by UOW students for tertiary students from across Australia. An initiative of the Centre for Student Engagement and now in its 6th year, the S4S team is made up of dedicated volunteers from various backgrounds and areas of study.

The S4S NLC is a 2 day conference with associated events and a charity Gala Dinner that attracted delegates from over 6 different universities from across Australia last year as far as Queensland.

As an S4S Team Member you will:

- Be the ‘Director’ or a specific area
- Work with the S4S Coordinator to produce the 6th annual S4S NLC
- Manage and communicate with stakeholders
- Assist to coordinate the event logistics and activities
- Work independently and as apart of a team, managing time and priorities

S4S Team - Commitment Involves:

- Attending a weekly one hour team meeting
- Coordinate and produce relevant tasks for your director area
- Dedicating time to the project from April – October (roughly 4hrs/week)
- Regular communication with the Coordinator and fellow team members
- Attendance at the event over the entire weekend of the 22nd and 23rd of September

Essential skills for these positions include:

- Excellent communication skills
- Teamwork skills
- Volunteer experience
- The ability to work with people from diverse backgrounds
- Passion for at least one of the team areas listed below

Desirable skills include:

- Ability to motivate those around you
- Events experience
- A knowledge of UOW and the Illawarra area
- Previous participation in UOW extra curricular programs i.e. student assoc, clubs, faculty reps etc
What is in it for you?

Upon completion of the 2012 S4S Conference you will receive a written letter of thanks from UniCentre for your contribution to the campus, along with a reference of what you have achieved during your time with the S4S Team.

Not only will you receive this, but you will gain invaluable experience in an area of particular interest to you, showing leadership and initiative as well as the ability to work with a diverse range of people. Team directors who are studying in the participating faculties may also be eligible for course credit towards their degree.

How to apply:

- Fill in the application form below and attach your resume.
- Hand your completed application form to the Centre for Student Engagement (1st Floor, building 11) or send to Swati Dharmaraj at swati@uow.edu.au
- Applications close 5pm, 9th March (Week 2)

Want to know more?

All questions regarding the S4S team positions can be directed to Swati Dharmaraj on swati@uow.edu.au or (02) 4221 8009

To check out the previous conferences visit www.studentleaders.org.au.
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Team Positions for 2012 S4S Conference

1 x Chairperson – The chair of the weekly meetings, along with coordinating the agenda and the team to present their area updates.

The chair is also the director of the timeline/administration and oversees the budget

2 x Speakers and Program Director – Explores new speaker avenues and possibilities. Coordinates speaker program for the conference and manages relationships with keynote and workshop presenters.

1 x Gala Dinner and Assoc Events Director – Responsible for coordinating the gala dinner, networking event and fundraising activities

1 x Website Director – Manages, updates and maintains the S4S website

1 x PR & Marketing Director – Responsible for producing Public Relations material and media stories throughout the course of the project along with any marketing/promotional material.

1 x New Networks Director – Coordinates the communications strategy to new networks and sourcing delegates from new avenues as well as maintaining existing relationships

1 x Logistics and Theme Director – Responsible for developing the AV, Logistics, Transport and Run sheet for the event along with theming and catering

1 x Fundraising Director – Liaise with Gala Dinner Director to source sponsorship and fundraising items and coordinate fundraising activities throughout the event and project

1 x Administration Director – Responsible for minute taking at each weekly meeting and distributing them to the team, general correspondence and communications with the team, managing the S4S email accounts, setting meeting agenda’s with the Chairperson, and general administration duties.
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The 2012 Students 4 Students National Leadership Conference will be in its 6th year at UOW, and is set to be even bigger and better than the previous years. This event will be held in the recess week on Saturday 22nd and Sunday 23rd of September.

Name: __________________________________________

Email address: __________________________________

Mobile Number: ___________________________ Student Number: __________________________

What are you currently studying at UOW? __________________________________________

What year of study are you in: First Second Third Fourth

How long do you have remaining at UOW? __________________________________________

Please select: Undergraduate Postgraduate Domestic International

Tell us why you would like to join this team: (Attach page for more space)

__________________________________________________________________________________

__________________________________________________________________________________

Please select your preference for which position you would like to hold:
(1 being first preference and 9 your last preference)

☐ Chairperson
☐ Speakers & Program Director
☐ Gala Dinner & Assoc Events
☐ Website Director
☐ Marketing and PR Director
☐ New Networks Director
☐ Logistics and Theming Director
☐ Fundraising Director
☐ Administration Director

unicentre.uow.edu.au/getinvolved
Tell us what experience/skills you have that could benefit this project/position: (Attach page for more space or certificates/resume)

This project requires you to attend weekly meetings which could be either early mornings or after the close of business. You may also be required to attend weekend meetings and planning days during the recess. In signing this you will be committing to a project that runs for a year, from the start of autumn session.

I _______________________________ understand these conditions above and commit to this project.

Signed __________________________________________________________

Interviews will be held in weeks 3 or 4 of semester.

If you have any questions please feel free to visit the CSE office, Bld 11, Level 1 or contact the S4S Facilitator Swati Dharmaraj on swati@uow.edu.au or on (02) 4221 8009.