C&S Support Committee Meeting 2 Minutes
Wednesday 9th April 2008

Attendees: Shahin Ghanei (Baha’i), Lily Frenchman (Amnesty), Paul Stucky (FASSA), Erin Fitzpatrick (LSS), Dylan Harrison (AUJS) Melissa Zaccagnini (C&S Coordinator)

Apologies: Mohammed Mowlaei (Persian), Jawad Al-rifai (MAWU)

Minutes recorded by Melissa Zaccagnini & Kym Arntzen (C&C Assistant)

1. Welcome and overview of Meeting 2
2. Review of the Clubs & Societies Support Committee Structure
   - The committee discussed potential changes to the responsibilities of members of the C&S Support Committee and trial roles have been put in place. An all Clubs meeting will be planned for Wednesday 30th April (week 9) 12.30pm – 1.30pm (Room TBA) to communicate changes to Clubs.
   - The new positions include:
     - Admin Support Officer
     - Grants Support Officer
     - Club Liaison Officer
     - Marketing Officer
     - Events Officer
     - University Liaison Officer

3. Funding Application
   - Association of Chinese Students
     - Requested a room booking grant to the amount of $50.00. They are applying for this grant to book training court for the UniCentre Cup.
     - Committee moved and passed this funding request to the full amount of $50.00 pending receipts
   - Association of Chinese Students
     - Requested a social grant to the amount of $200.00. They want to prepare a celebration dinner after the UniCentre Cup to bring members together and cheers for their efforts.
     - Committee moved and passed this funding request to the full amount of $200.00 pending receipts
   - Amnesty International Society
     - Requested a campus event grant to the amount of $400.00. In conjunction with Diversity week Amnesty held an International Women’s day concert. This was the Ladies on the Lawn event.
     - A prediction of up to 250 people was to attend this event. The purpose was to reach out further to the UOW community whilst showcasing local female talent.
     - Committee moved and passed this funding request to the full amount of $400.00
   - Persian Cultural Society
     - Requested a social grant to the amount of $485.00. They are applying for this grant to cover cost from the Persian New Year Celebrations
held off campus. Over two hundred Persians and other people from
different cultural backgrounds attended this event.
  o The committee recognised the need to have this event off campus,
    being such a large event.
  o The committee discussed that the maximum funding allocation per
    Club per semester was up to $200.00 therefore the full amount could
    not be granted.
  o The committee moved and passed this request for the amount of
    $200.00
• Japanese Society
  o Requested a social grant to the amount of $200.00. They are applying
    for this grant to cover the cost of a combined BBQ held with the
    Taiwanese Society at Stuart Park.
  o An estimation of 60+ people was expected to attend this BBQ.
    Japanese activities and sporting games (volleyball) will also be played
    at this event.
  o The committee moved and passed this request to the full amount of
    $200.00
• MAWU
  o Requested a social grant to cover part of the cost of a BBQ run for
    MAWU members and University Administration staff. The total cost
    of the BBQ was $1100.
  o The committee moved at passed a grant to the amount of $200.00
• Good Deeds International
  o Requested a social grant to the amount of $200.00. GDI is hosting a
    bonding event for their members at the Albion Park Bowling Alley.
  o GDI want to cover the cost of for 2 games of bowling ($130.00) and
    dinner ($70.00) for their members.
  o The committee recognised this event cannot be held on campus.
  o The committee moved and passed this request to the full amount of
    $200.00
• Christian Baking Club
  o Requested a social grant to cover baking expenses and lunch for their
    monthly meeting.
  o The committee noted that the correct documentation was not submitted
    to the CSE office.
  o The committee decided that this funding request would not be passed.
  o The committee discussed that as this is not the first time the Christian
    Baking Club has applied for funding incorrectly and due to this the
    new appointed Grants Support Officer (Shahin) is to contact the club
    and discuss this matter with them. It will be reinforced that the
    committee need to be informed of the amount of people attending the
    events and receipts must be provided
• Saudi Students Club
  o Requested a social grant to cover the cost of events and celebrations
    had in past times on and off campus.
  o The committee decided to move and pass a development grant of
    $90.00 to cover the cost of the umbrella
  o The committee decided to move and pass a social grant to the amount
    of $200.00. This giving them a total of $290.00.
4. UniCentre Cup
   - A meeting with URAC is to be held in week 6 all members of the support committee are welcome to attend
   - Marketing material is to be ordered in week 6 and the promoting of this event is to start to all Clubs & Societies. It was discussed that some friendly rivalry between the Clubs would help promote this event and get all the teams keen and enthusiastic about this event.
   - Naming rights sponsor has been secured: Lipton
   - It was discussed that the recruitment of volunteers to assist on the day is needed. Please let Mel or Kym know if you are able or know of anymore who can assist us in this event
   - The committee discussed the need to keep games such as badminton in this event as it works well with the international students.
   - Entertainment. It was discussed that entertainment on the day will increase atmosphere and generate an interest from the wider student body. Erin has DJ contacts and will find out the cost for this event
   - BBQ. It was discussed that a BBQ would be provided. It will be asked that a gold coin donation be given to go towards Leukaemia Foundation. A roster will be drawn up make up of the volunteers to run the BBQ
   - A Brief of this event will be sent out to all clubs in week 8
   - Online registrations will begin from Wednesday 16th April 2008

**Actions**
1. Shahin (Grants Support Officer) is to contact the Christian Baking Club and discuss with them their funding applications. Please reinforce to them that the committee needs to be informed of the amount of people attending their events and receipts must be provided for their application to be considered for funding. (Shahin)
2. Encourage friendly rivalry between the Clubs for the UniCentre Cup (Support Committee)
3. Recruitment of volunteers to assist in the UniCentre Cup (Support Committee)
4. Entertainment – Erin to find out cost of having a DJ for the UniCentre Cup.